

LAMOINE SCHOOL DEPARTMENT  
SCHOOL COMMITTEE MEETING  
MONDAY, AUGUST 4, 2008 AT 7:00 P.M.  
AT THE LAMOINE TOWN HALL  
LAMOINE, MAINE

**NOTE: AT 5:30 THERE WAS A JOINT SCHOOL COMMITTEE AND BUDGET  
COMMITTEE MEETING TO FINALIZE THE FY 09 BUDGET**

Members Present: Christina Harding, Chair; Robert Pulver, Nancy Sargent, Faith Perkins, Kathleen Rybarz  
Members Late: None  
Members Absent: None  
Staff Present: James S. Boothby, Superintendent; Carol Duffy  
Others: Brett Jones, Judy Ghander, Nanette Ghander, Stu Markoon,

1. The meeting was called to order at 7:02 p.m.

2. A. **CONSIDERATION OF THE MINUTES OF MEETING ON 7/7/08**

**A motion was made by Faith Perkins, seconded by Bob Pulver, to accept the Minutes of 7/7/08 as presented.**

**Vote: Yes 5 No 0**

B. **CONSIDERATION OF THE MINUTES OF SPECIAL MEETING ON  
7/23/08**

**A motion was made by Faith Perkins, seconded by Bob Pulver, to accept the Minutes of 7/23/08 as presented.**

**Vote: Yes 5 No 0**

C. **CONSIDERATION OF THE MINUTES OF BUDGET MEETING ON  
7/29/08**

These minutes were tabled at this time because the information was inadvertently left at the Superintendent's Office. After David Bridgham returned to the meeting and copies of the Minutes were reviewed, **a motion was made by Kathleen Rybarz, seconded by Faith Perkins, to accept the Minutes of the Budget Meeting on 7/29/08 as presented.**

**Vote: Yes 5 No 0**

3. **PUBLIC COMMENTS (15 Minutes)**

Judy Ghander thanked Jim for meeting and listening to comments, thoughts, and suggestions regarding the Lamoine School and the budget.

4. **REVIEW OF AGENDA**

Added Item 7. A. 1. "Budget Communication"  
Added Item 7. G. "Establish Hot Lunch Prices for 2008-2009"  
Added Item 7. H. "Eliminate .8 FTE Music Position"  
Added Item 7. I. "Eliminate .8 FTE Music Contract/Karen Hawthorne"  
Added Item 7. J. "Establish .6 FTE Music Position"  
Added Item 7. K. "Nominate Karen Hawthorne for .6 FTE Music Position"  
Added Item 7. L. "Eliminate .8 FTE Physical Ed. Position"  
Added Item 7. M. "Eliminate .8 FTE Physical Education Contract/Michelle Morse"  
Added Item 7. N. "Establish .6 FTE Physical Education Position"  
Added Item 7. O. "Nominate Michelle Morse for .6 FTE Physical Education Position"  
Added Item 7. P. "Employment of Interim Principal"  
Added Item 7. Q. "Board Communication"  
Added Item 7. R. "Authorize Superintendent to Issue a Teacher Contract"

5. **COMMUNICATIONS**

A. **Chairperson** – None

B. **Administration**

1. **Principal's Report** – None

2. **Superintendent's Report** – Superintendent Boothby distributed copies of his written report. In addition, Mr. Boothby reported on the following:

- a. The 2007-2008 No Child Left Behind (NCLB) Performance Report had been submitted to the Maine Department of Education. The 2008-2009 NCLB Consolidated Application is ready to be submitted once the state provides final allocation figures. (The state is waiting for a federal United States Department of Education ruling regarding some of the funds.) As in the past, Title 1-A funds will be used to support literacy instruction. Other funding will be used for technology, drug abuse prevention, providing assistance to teachers who are not yet "highly qualified" according to NCLB regulations, and staff development;
- b. Distributed MSBA Board Liability Insurance forms for Board Members to complete; and
- c. Announced that Linda Brooks will be retiring.

**C. Standing Committee Reports**

1. Building Committee - No report

- D. Warrant Signatures** – Warrant #1-2 in the amount of \$79,128.19 and Construction Warrant #2 in the amount of \$240,575.50 were signed by the School Committee.

**6. OLD BUSINESS**

- A. Update on Consolidation** - Superintendent Boothby reported conversations were ongoing with RSU 7 communities. Faith and Kathleen shared the latest work on the draft plan which has been reviewed by the RPC committee and approved for review by the lawyers. Currently, the draft plan includes all debt within the RSU will be absorbed by the RSU upon operation. Each of the schools is being asked to identify any property or artifacts that need to stay with the town. An inventory will be done at school to identify school property and teacher personal property. This will need to be completed early in September. The RPC has established a finance sub-committee and Kathleen Rybarz will be on that committee. The first meeting will be held August 11, 2008 at 6:30 p.m. at the Mill Mall conference room. Items brought out in discussion to be reported back to the RPC are the trees planted as memorials, as well as the need to identify that the usage of the property should not be changed from the original intended purpose (i.e. the Lamoine ball field). Kathleen indicated she had heard from Dick Davis that he would need to step down from the RPC and it was noted Dick would need to submit a letter to the town stating his intentions.

**B. Update on Renovation**

Superintendent Boothby reported the renovation work is progressing on schedule, and Sheldon Dority has been hired as the Clerk of the Works. August 11, 2008 has been identified as the date the janitor may return to work in the east wing of the building. The last items waiting for delivery are the air handlers which are scheduled to be received on August 20, 2008. In summary, the project is on schedule and school is projected to open on time.

7. **NEW BUSINESS**

A. **Action on FY 09 School Budget**

Following a discussion and a review of Draft 11 of the FY 09 Budget, a **motion was made** by Faith Perkins, seconded by Nancy Sargent, **to approve the FY 09 Budget in the amount of \$2,245.097.16.**

**Vote: Yes 5 No 0**

A.-1. **Budget Communication**

Nancy Sargent shared a draft of a budget informational mailing. The Board had extended conversations as to what should be included in the informational letter and offered numerous suggestions. Nancy will continue to refine the draft with input from all, and be prepared to have it printed and mailed.

B. **Discussion Regarding Cash Handling**

This item was tabled.

C. **Proposed Letter to Selectmen to Change Town Meeting**

This item was tabled.

D. **Adoption of Math/ELA Curriculum**

Following a discussion, a **motion was made** by Faith Perkins, seconded by Nancy Sargent, **to adopt the Math/ELA Curriculum as presented.**

**Vote: Yes 5 No 0**

E. **Jina's Gym By Laws/Feedback**

Faith Perkins reported that she had reviewed the by laws and was comfortable with them. The only point of concern she had was with the goal and mission of the group not being very well defined, but understood the intent of the group. Additional discussion included the possibility of the Jina's Gym Fund group making a gift to the school and how that would be accepted by the Regional School Unit, should Lamoine become a part of that entity.

**F. Freedom of Access Training for Board Members**

As part of a new State of Maine regulation School Board members will need to go through training regarding freedom of information. Jim will provide each member with the required reading and the item will be reviewed at the September meeting.

**G. Set Hot Lunch Prices for 2008-2009 School Year**

Following a discussion, **a motion was made** by Bob Pulver, seconded by Faith Perkins, **to set the hot lunch prices as follows:** full price for students at \$2.25, reduced price for students .40. The price for adult lunches will be set following completion of the audit.

**Vote: Yes 5 No 0**

**H. Eliminate .8 FTE Music Position**

Following a discussion, **a motion was made** by Bob Pulver, seconded by Nancy Sargent, **to eliminate the .8 FTE Music position for the 2008-2009 school year, due to a change in local conditions.**

**Vote: Yes 5 No 0**

**I. Eliminate .8 FTE Music Contract/Karen Hawthorne**

**A motion was made** by Faith Perkins, seconded by Bob Pulver, **to eliminate the .8 FTE Music contract held by Karen Hawthorne for the 2008-2009 school year, due to a change in local conditions; and direct the Superintendent to provide 90 days notice of the School Board's action.**

**Vote: Yes 5 No 0**

**J. Establish .6 FTE Music Position**

**A motion was made** by Kathleen Rybarz, seconded by Faith Perkins, **to establish a .6 FTE Music position for the 2008-2009 school year.**

**Vote: Yes 5 No 0**

**K. Nomination of Karen Hawthorne for a .6 FTE Music Position**

**A motion was made by Faith Perkins, seconded by Bob Pulver, to accept Superintendent Boothby's nomination and elect KAREN HAWTHORNE (Step Top B/Music) for the position of .6 FTE Music teacher for the 2008-2009 school year.**

**Vote: Yes 5 No 0**

**L. Eliminate .8 FTE Physical Education Position**

**A motion was made by Bob Pulver, seconded by Nancy Sargent, to eliminate the .8 FTE Physical Education position for the 2008-2009 school year, due to a change in local conditions.**

**Vote: Yes 5 No 0**

**M. Eliminate .8 FTE Physical Education Contract/Michelle Morse**

**A motion was made by Nancy Sargent, seconded by Bob Pulver, to eliminate the .8 FTE Physical Education contract held by Michelle Morse for the 2008-2009 school year, due to a change in local conditions; and direct the Superintendent to provide 90 days notice of the School Board's action.**

**Vote: Yes 5 No 0**

**N. Establish a .6 FTE Physical Education Position**

**A motion was made by Faith Perkins, seconded by Nancy Sargent, to establish a .6 FTE Physical Education position for the 2008-2009 school year.**

**Vote: Yes 5 No 0**

**O. Nominate Michelle Morse for a .6 FTE Physical Education Position**

**A motion was made by Faith Perkins, seconded by Bob Pulver, to accept Superintendent Boothby's nomination and elect MICHELLE MORSE for a .6 FTE contract (Step 11 B/Physical Education) for the 2008-2009 school year.**

**Vote: Yes 5 No 0**

**P. Employment of Interim Principal**

Following a discussion, **a motion was made** by Bob Pulver, seconded by Nancy Sargent, **to authorize Superintendent Boothby to hire an Interim Principal for up to 125 days for the 2008-2009 school year.**

**Vote: Yes 5 No 0**

**Q. Board Communication**

Faith Perkins shared with the Board the need to be mindful of communication and to make sure each of the Board Members is careful to separate personal points of view from comments representing the Board. Jim was asked to research relevant policies regarding this issue.

**R. Authorization for Superintendent to Issue a Teacher Contract**

Following a discussion, **a motion was made** by Faith Perkins, seconded by Bob Pulver, **to authorize Superintendent Boothby to extend a contract to the individual hired to fill the 5<sup>th</sup> Grade position.**

**Vote: Yes 5 No 0**

8. **OTHER BUSINESS**

**A. Board Requests for Information**

**B. Board Comments**

**C. Future Agenda Items**

- Guidance Curriculum
- Freedom of Information Access Training
- Cash Handling
- Inventory Update

**D.** The next regular meeting will be held on Monday, September 8, 2008 at 5:30 p.m. at the Lamoine Town Hall.

9. **ADJOURNMENT**

The meeting was adjourned on a motion by Faith Perkins at 9:17 p.m.

Attest: a true record

James S. Boothby  
Secretary